

Management Talent Exchange Program - Candidate Application

The purpose of the Management Talent Exchange Program (MTEP) is to give small and medium sized local government agencies employee exchange opportunities so that participants can develop new experiences, competencies and relationships. The program is designed specifically to address the problem of preparing the next generation of senior managers in public agencies. It's an excellent opportunity for employees to gain essential skills for maximum career potential.

Applicants for the program must submit a completed application, be recommended by their organization and be selected as a participant by the MTEP placement committee. Applications will be reviewed and matched with prospective exchange opportunities. The application consists of a current resume, supplemental questions, and a recommendation.

Resume and Supplemental Questions: These provide the basis for evaluation by describing the applicant's background and career goals.

Supervisor, Department Head and City/County Manager (or Chief Executive) Recommendation: The Supervisor Recommendation ensures the applicant's supervisor is aware and supportive of the applicant's participation in the program. All signatures must be obtained prior to submission.

General Program Timeline:

Application Period: April 1, 2019 - May 3, 2019
Application Screening: Week of May 6th
Interviews: Week of May 20th
Notification of Placements: June 2019
Kick-off Meeting: August 2019
Exchange: September 2 - December 6, 2019
MTEP Learning Forums - TBD
MTEP Graduation: December 19, 2019

For questions for additional information, please visit www.discovermtep.org or email info@discovermtep.org.

* Required

1. **Email address ***

Application Attachments

Please upload your resume and completed recommendation form. The recommendation form can be downloaded from www.discovermtep.com

2. **Resume ***

Files submitted:

3. **Completed Recommendation Form ***

Files submitted:

Application

4. **Name ***

5. Agency *

6. Title *

7. Department *

8. Which best describes your position? *

Mark only one oval.

Manager

Analyst

Supervisor

Other: _____

9. Supervisor Name *

10. Supervisor Title *

11. Supervisor Email Address *

12. Describe your career goals and plans to accomplish them. *

13. What are your strongest professional skills and competencies? What skill(s) do you want to develop? *

14. How will MTEP facilitate your long-term professional goals and those of your agency? *

15. Which functional areas do you have an interest in? *

Check all that apply.

- Administration/Finance
- Human Resources
- Public Works
- Planning
- Sustainability
- Criminal Justice
- Other: _____

16. What are your geographic preferences?

A copy of your responses will be emailed to the address you provided