

management **talent** exchange program

MTEP Participant Toolkit 2019

Contents

Part I: Program Forms – Required

Forms to be submitted to program coordinator by designated due date

- Guidelines – **September 12th**
- Work Plan Template – **September 12th**
- Program Reflection – **December 12th**
- Program Evaluation – **December 12th**

Part II: Informational – Resources

To get a sense of other MTEP related materials out there

- Project Tracker (for use at your home agency)
- Contact Sheet
- Participant Evaluation
- Buddy Program Overview